Date: May 28, 2021

To: All Staff

From: Debbie Zweep, Executive Director

RE: **Job Posting – Shelter Worker (Residential Counsellor)** (6 month temporary contract with the possibility of permanent employment)

Start date – June 28, 2021

Competition #2021-03

**Salary Range:** $28.54 - $31.00

**Hours of Work:** Monday-Friday (Shift work), 40 hours week

**Qualifications**:

1. Applicants must have successfully completed a Social Work Diploma or Degree (or similar) as a minimum academic qualification. **(A copy of your qualifications must be attached to your resume.)**
2. Preference will be given to individuals identifying as an BIPOC woman to reflect the majority of women we as a shelter serve with demonstrated employment experience in the field of Gender Based Violence for survivors and their children.
3. Preference will also be given to anyone who speaks more than one language.
4. Shelter or similar work experience in the area of Violence against Women (survivors) of .5 years to five years of full time or full-time equivalent performed at a competent level. Preference given to applicants who have worked in a shelter setting.
5. Applicants must be able to articulate and demonstrate an understanding and ability to serve 2SLGBTQAI+ survivors and understand racism and oppression of BIPOC in addition to 2SLGBTQAI+.
6. Applicants must be able to articulate and demonstrate their understanding of feminism and what it means and looks like within the shelter’s work and what feminism looks like within themselves.
7. Demonstrated ability to communicate effectively with others and work as a team player.
8. Demonstrated understanding of mindfulness principals as they relate to being a woman/survivor and or child advocate.
9. Demonstrated understanding and commitment to the Mission, Vision and Value statements of the organization as well as an analysis of Violence Against Women/Survivors.
10. Demonstrated ability to use the following word processing and database programs – Microsoft Word, Windows, WISH.
11. Must be vaccinated against or willing to get vaccinated against COVID-19.
12. Must have demonstrated strong team building skills as well as be able to problem solve independently.
13. Must have access to own vehicle for use at work.

If you are interested in applying, please submit a letter of intent and an updated resume (including copies of academic qualifications) to me by June 4, 2021 at 4:00 p.m.