**Date:** April 2, 2024

**To:** All Staff

**From:** Debbie Zweep

**RE:** **Job Posting:**  **Cook – Contract Full Time**

 **(possibility of part time hours if appropriate)**

**Competition: #2023-05**

**Salary Range:** $28.59-$31.17

**Hours of Work**: Monday - Friday 8 hours per day (9:30-5:30 pm) OR part time after discussion.

**Qualifications**:

1. Applicants must have a safe food handler certificate and a post-secondary or similar certification in cooking.  Preference will be given to applicants that have an awareness of Indigenous food and culture.  **(A copy of your qualifications must be attached to your resume.)**
2. Work experience of .5 to five years of full time or full time equivalent (26-260 weeks) performed at a competent level. Preference given to applicants who have worked and have experience cooking for a hospital/shelter/school/daycare like program.  Must identify as a woman.
3. Must demonstrate an understanding and ability to serve 2SLGBTQAI+ survivors. Knowledge and/or experience in working with mental health and/or substance abuse/addiction problems.  Practice from a harm reduction philosophy.
4. Identifies as a feminist and can articulate their Feminist Analysis within an anti-racist, anti-oppressive, and decolonial framework.
5. Indigenous women or women of colour are encouraged to apply.
6. Demonstrates the ability to communicate effectively with women and children, and work as an effective team player.
7. Demonstrates an understanding of the Mission, Vision and Value statements of the organization as well as an analysis of Violence Against Women.
8. Embodies interpersonal attributes of mindfulness.
9. Demonstrates the ability to use the following word processing and data-based programs – Microsoft Word, Windows, and Information Management System.
10. Must have access to own vehicle for use at work.
11. Provide proof of full COVID vaccinations (3 shots).
12. Provide current First Aid/CPR certificate or willing to complete upon hire.
13. Successful completion of a Vulnerable Persons Criminal Reference Check.

If you are interested in applying, please submit a letter of intent and an updated resume to me by Friday April 12th, 2024, by 4 pm.